



PHONE 713-975-7576
 PHONE 800-701-4014
 FAX 713-783-1566
 FAX 800-765-0652

1616 S. Voss, SUITE 700
 HOUSTON, TEXAS 77057

REQUEST FOR ADDRESS CHANGE

Please return this form to: TFI Resources
 1616 S. Voss, Suite 700
 Houston, TX 77057
 Fax No. 713-783-1566
 Info@TFIresources.com

Please update records with the correct address shown below:

Employee Name: _____
 Social Security #: _____ Contact Phone #: _____
 New Address: _____

Placed by (Recruiter / Company): _____

Signature of Employee: _____ Date: _____

Please provide copy of legible picture identification, such as driver's license, along with this request form.
 For your protection, **change of address will not be processed unless valid proof of identification is submitted along with this form.**



FOR OFFICE USE ONLY:

Date request received: _____

Date request processed: _____

*****FORWARD COPY TO ACCOUNTING*****